



City of Freeport
REGULAR COUNCIL MEETING
6:00 p.m./Council Chambers/Freeport City Hall
March 23, 2017 Minutes

I. Meeting Opened

The March 23, 2017 Regular Council Meeting was called to order at 6:00 PM by Mayor Russ Barley. The meeting was held in City Council Chambers of Freeport City Hall.

Council members present: Mayor Russ Barley, Councilwoman Kasey Cuchens, Councilwoman Janice McLean, and Councilman Farris

Council members absent: Councilwoman Jennifer Laird, and Councilwoman Elizabeth Brannon

Staff present: City Clerk Rebecca Podraza, City Attorney Clay Adkinson, Finance Officer Sara Bowers, Parks Director Dana Weiler, Sewer Supervisor Robert Fawcett, City Engineer Cliff Knauer, Billing Supervisor Jennifer Douglas and City Planner Latilda Hughes-Neel.

II. Invocation and Pledge of Allegiance

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

I. Recognition of Guests: None

II. Approval of Consent Agenda

A. Pay All Bills in Order

Council Action: Councilwoman Cuchens made a motion to approve the Consent Agenda as presented. Councilman Farris seconded the motion. All ayes; motion carried.

III. Consideration of Additions/Deletions to Agenda

A. Additions

- Janice McLean – Brandon Oaks
- Janice McLean – Advertise for new Sewer Employee
- Kasey Cuchens – Safe Routs to School
- Kasey Cuchens – Am Track Meeting
- Kasey Cuchens – Purchasing Policy

B. Deletions: None

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



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IV. Approval of Agenda with Additions/~~Deletions~~

Council Action: Councilwoman Cuchens made a motion to approve the Agenda with specified Additions and ~~Deletions~~ as presented. Councilwoman McLean seconded the motion. All ayes; motion carried.

V. Staff Reports

A. City Clerk Matters

1. Facility Dude Work Order Software Agreement
 - Work Order system to streamline the flow of work for the Sewer, Water and Meter Reading Customer Service. This will also enable tracking of employees for more efficient use of time and travel as well as reporting and tracking of inventory. The software provides a wide variety of reports that will be a great tool for budgeting and supply ordering purposes as well.

Council Action: Councilwoman Cuchens made a motion to approve the Facility Dude Work Order Software Agreement in the amount of \$1,573.43 through the end of the 2016/2017 fiscal year and \$1,682.10 for the 2017/2018 fiscal year. Councilwoman McLean seconded the motion. All ayes; motion carried.

B. Planning & Zoning Dept.

1. Recreation Board Appointment

Council Action: Councilwoman Cuchens made a motion to approve the appointment of Mr. Craig Haley to the Recreation Board. Councilwoman McLean seconded the motion. All ayes; motion carried.

C. Legal Matters: None

D. Parks Dept.: None

E. Engineering

1. Engineering Update Report
 - City Engineer Cliff Knauer presented the Update Report to the Council.
2. Madison Street Drainage Work
 - City Engineer Cliff Knauer provided the Council with Construction Plans for Madison

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Street Storm Water Improvements and briefed the Council on the work that is needed.

- Councilman Farris informed the Council that this is on the next County Commission Agenda for assistance with this project.

F. Water Dept.: None

G. Sewer Dept.

1. Brandon Oaks

- Councilwoman McLean gave an update on the Brandon Oaks Septic/Sewer project. The County is asking the City of Freeport to waive the impact fees.
- City Attorney Clay Adkinson updated the Council on the County's request to waive the Impact fees.

Council Action: Councilwoman McLean made a motion to continue the Brandon Oaks discussion at the workshop scheduled for March 30, 2017 and table until the Regular Council Meeting on April 11, 2017. Councilman Farris seconded the motion. All ayes; motion carried.

2. Advertise for Sewer Worker

Council Action: Councilwoman McLean made a motion to approve advertisement for a full-time Sewer Worker to replace a worker no longer with the City. Councilman Farris seconded the motion. All ayes; motion carried.

VI. Old Business: None

VII. New Business

A. Resolution Opposing HB 17 SB 1158 – Preemption of Local Government Authority

Council Action: Councilwoman Cuchens made a motion to approve Resolution 2017-03, Opposing HB 17 SB 1158 – Preemption of Local Government Authority with proposed changes by the City Attorney. Councilwoman McLean seconded the motion. All ayes; motion carried.

B. Mayor Russ Barley

1. Waiver of Fees for Old City Hall – Boy Scouts

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Council Action: Councilman Farris made a motion to waive the fees for the Boy Scout Troop to use Old City Hall with the condition that they will coordinate with the Parks Director in regard to current activities being held at the facility. Councilwoman McLean seconded the motion. All ayes; motion carried.

2. City Pool

- Mayor Russ Barley requested the Council discuss the current situation with the pool and the FRDAP grant that is currently applied for. Council discussion ensued.
- Councilwoman Cuchens will update the Council on the FRDAP grant award process at the next Council Meeting.

~~C. Councilwoman Brannon~~

D. Councilwoman Cuchens

1. Amtrak Meeting

- Councilwoman Cuchens announced to the Council that there will be an Amtrak Meeting regarding the return of the passenger rail service from New Orleans to Jacksonville. The meeting will be held in Marianna, Florida on Wednesday, April 12th at 10:00 am.

2. Purchasing Policy

Council Action: Councilwoman Cuchens made a motion to hold a Workshop to discuss the City of Freeport Purchasing Policy on April 11, 2017, to begin immediately following the Regular Council Meeting at 9:00 am. Councilwoman McLean seconded the motion. All ayes; motion carried.

3. Safe Routs to School Grant

- Councilwoman Cuchens requested clarification on the Safe Routs to School Grant regarding the request for assistance of funding from the County and the School Board. City Planner Latilda Hughes-Neel and Councilman Farris agreed to go back to the County and the School board to request assistance for funds for the Multi-Modal Sidewalk project.

E. Councilman Farris: None

~~F. Councilwoman Laird~~

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G. Councilwoman McLean: None

VIII. Public Comment: None

IX. Adjournment

Mayor Barley adjourned the meeting at 7:25 p.m.

FREEPORT CITY COUNCIL

Mayor

Council President

ATTEST:

City Clerk

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